

**LATROBE CITY COUNCIL**  
**MONDAY, MAY 9, 2011**  
**LATROBE, PENNSYLVANIA**

Mayor Griffin called the Regular Monthly Meeting of Latrobe City Council to order at 6:32 P.M.

Mayor Griffin asked all to rise for the Pledge of Allegiance.

The City Secretary read Roll Call:

Fabian Giovannagelo - present

Richard Jim - absent

Rosemarie Wolford – present

Michael Skapura - present

Deputy Mayor Kenneth Baldonieri - present

Robert Forish - present

Mayor Barbara Griffin - present

Also present were the following: Richard J. Stadler, City Manager; James E. Kelley, Solicitor; Joseph Bush, Public Works Director; James R. Bumar, Police Chief.

Mrs. Wolford moved to adopt the April 11, 2011 minutes, second by Mr. Giovannagelo. Vote 6-0.

**BILLS PRESENTED FOR PAYMENT**

Total Expenses                   \$246,269.81

Total Payroll                    83,669.72

GRAND TOTAL                    \$329,939.53

## **REPORTS OF CITY OFFICERS FROM APRIL 2011**

### **Treasurer's Report**

See attachment "A"

### **Police Report**

See attachment "B"

### **Public Works Report**

See attachment "C"

### **Fire Report**

See attachment's "D"

### **Code Report**

See attachment's "E"

### **Tax Collector's Report**

See attachment "F"

Mrs. Wolford moved to approve the reports and bills presented for payment, second by Mr. Baldonieri. Vote 6-0.

Mayor reported that Council held an Executive Session on April 25, 2011 after the agenda meeting for review and assessment of the Police Department.

## **CITIZENS REQUESTS**

Curk Fry of 228 Lloyd Avenue stated that the Dunkin Donuts being opened is nice, but now many people are crossing Lloyd Avenue at Linden Street and wondered if a crosswalk could be installed for safety reasons.

Solicitor Kelley stated it is a state road.

Mr. Fry stated he is against the Sixth Ward Playground property being sold unless Adelphoi will let the public on the green space.

Solicitor Kelley stated if the approval to advertise the sale is passed this evening, anyone could bid on the property.

Mr. Giovannagelo stated it is his understanding if Adelphoi purchases the property it would remain available for recreational use.

## **COMMITTEE REPORTS**

None.

## **BOARD/AUTHORITY REPORTS**

None.

## **DEPARTMENT REPORTS**

Police Chief Bumar reported that the K-9 was purchased and Officer Derk's training with the dog is underway. Also, a used Crown Victoria has been purchased that is fully equipped for a K-9.

Chief Bumar reported that Officer Wigand is the Accreditation Officer and will take all the necessary steps to have our department accredited.

Chief Bumar reported that the new police website should be up and running within the next two weeks.

Joseph Bush, Public Works Director, reported that the Transfer Station is doing business he has not seen the likes of in his 29 years with the city. Mr. Bush said we need help from other companies, and would like to set up a meeting with Council and the City Manager to discuss options to take care of the issues arising from this large volume of business.

City Manager Richard Stadler reported for the Planning and Development Department in reference to the Code Office. He stated that in the month of April, seventy-six permits were issued, and 70 permits were already issued just nine days into May. Usually 200 permits are issued in an entire year. Mr. Stadler stated that because of the March 23, 2011 Hailstorm there has been an extreme increase in solicitation permits, repair permits, and now the Transfer Station is experiencing the effect from an increase in dumping. Mr. Stadler stated that one day last week the Transfer Station took in nearly \$4,000.00, and in a five hour Saturday, \$3,000.00 was realized.

Deputy Mayor Baldonieri questioned if anyone else is issuing permits.

Solicitor Kelley stated that only Ann Powell has certification to issue permits.

City Manager Stadler stated that he and Public Works Director Joe Bush have measured four or five properties that are normally the Code Officer's job to help free up time for her to work on permits.

Deputy Mayor Baldonieri stated has asked Rick for years to cross train clerical to do this function.

City Manager Stadler explained it is not union clerical position.

Council Member Wolford stated that City Manager Stadler or City Secretary Buck could issue the permits.

Mr. Baldonieri made a motion to amend the agenda to add C. Public Works, 1. Adopt a resolution authorizing the City Manager to enter into temporary Non-Exclusive Agreements for additional roll-off services, second by Mr. Forish. Vote 6-0.

## **POLICE DEPARTMENT**

Solicitor Kelley read a proposed motion to approve the installation of a site light at or near property owned by Automatic Garage Doors located at 229 James Street.

Mayor Griffin asked for a motion (3) three times.

Fails due to lack of a motion.

### **RESOLUTION 2011-25**

Revised Policy for Utilization of Police Dog.

Mrs. Wolford moved to adopt this resolution, second by Mr. Forish. Vote 6-0.

## **PLANNING AND DEVELOPMENT DEPARTMENT**

### **RESOLUTION 2011-26**

Allocating a five thousand dollar match from CDBG Funds for a Laurel Highlands Conservation Landscape initiative (CLI) Region Mini Grant. Mrs. Wolford moved to adopt this resolution, second by Mr. Baldonieri. Vote 6-0.

## **RESOLUTION 2011-27**

Authorizing the Latrobe Municipal Authority to prepare a Task Activity Report and Plan of Study for the City of Latrobe. Mr. Giovannagelo moved to adopt this resolution, second by Mr. Baldonieri. Vote 6-0.

Mr. Baldonieri made a motion to authorize the City Manager or his designee to advertise for written proposals to purchase the sixth ward playground with a minimum reserve set at \$87,000.00, second by Mr. Forish. Vote 5-Yes, 1-No (Giovannagelo).

Mr. Kelley stated no restrictions to the deed.

## **PUBLIC WORKS DEPARTMENT**

### **RESOLUTION 2011-28**

Authorizing the City Manager to enter into non-exclusive agreements with independent contractors for roll-off service on a temporary basis. Mr. Forish moved to adopt this resolution, second by Mr. Skapura. Vote 6-0.

## **UNFINISHED BUSINESS**

Mrs. Wolford asked if since the tax season is over if there has been any contact with Mr. Breckley's office about our request for quotes on doing the payroll.

City Secretary stated she just received information from Breckley and other Companies late today and from a quick look it does not appear there would be a cost saving or time benefit to the city. City Secretary stated she would have a detailed report for council by the next agenda meeting.

Deputy Mayor Baldonieri requested the City Manager or City Secretary to accept Code Office repair permits and to have Code Officer Ann Powell just sign them. City Manager said the Code Officer has to go to training for certification. Council questioned what the backup plan is in case Code Officer hits the lottery. City

Manager said a third party would have to be used until a new Code Officer would be hired.

### **NEW BUSINESS**

None.

### **CITY MANAGER'S REPORT**

City Manager Richard Stadler reported that collections in the Sanitation Department are handled by filing liens every two years, and during the two year period we send out statements that show the balance due, and a last attempt to collect letter is sent informing the homeowner that a municipal lien will be filed unless they contact the Sanitation Department to set up payment arrangements. After recently sending out these last attempt to collect letters, the city received \$22,997.54. This saves the city from the cost of filing the liens with aide from the City Solicitor.

Council requested the last attempt to collect letters go out sooner than every two years.

### **MAYOR'S REPORT**

None.

Mr. Baldonieri made a motion to adjourn the Regular Meeting of Council, second by Mr. Skapura. Vote 7-0.

Meeting adjourned at 7:40 P.M.

Respectfully submitted,  
Barbara J. Buck, Secretary

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