

CITY OF LATROBE

SIGNAGE REQUEST FORM

REQUEST FOR INSTALLATION OF TRAFFIC SIGNS.

CHECK APPLICABLE BLOCK BELOW:

- TRAFFIC CONTROL SIGN. COMPLETE A AND C.
- DISABILITY PARKING ONLY. COMPLETE A, B AND C. ALSO, PLEASE PROVIDE LETTER FROM DOCTOR REGARDING DISABILITY.
- SPECIALTY SIGN. COMPLETE A AND C.

A. SIGN INFORMATION

TYPE OF SIGN BEING REQUESTED: _____

EXACT LOCATION OF SIGN: _____

REASON FOR NEED: _____

B. DISABILITY INFORMATION

NAME OF DISABLED PERSON: _____

PHYSICIAN'S NAME AND PHONE NUMBER: _____

PA DISABLED LICENSE NO.: _____

DO YOU HAVE A PA DISABLED PARKING PLACARD? YES _____ NO _____

C. APPLICANT INFORMATION

NAME: _____

ADDRESS: _____

PHONE NUMBER: (DAY) _____ (EVENING) _____

DATE OF APPLICATION: _____ SIGNATURE OF APPLICANT: _____

FOR DEPARTMENT USE ONLY

COUNCIL DISPOSITION: _____

DATE OF COUNCIL ACTION: _____

“THIS REQUEST WILL BE REVIEWED ANNUALLY”

RETURN APPLICATION WITH \$50.00 FILING FEE

**GUIDELINES FOR
ON STREET HANDICAP/DISABLED VETERAN PARKING AREA
UNDER SECTION 256-17, ARTICLE III
LATROBE CODE OF ORDINANCES**

- A. ON-STREET HANDICAP/DISABLED VETERAN PARKING DESIGNATIONS IN RESIDENTIAL NEIGHBORHOODS OF THE CITY OF LATROBE SHALL BE GOVERNED BY SECTION 256-17 OF THE LATROBE CODE OF ORDINANCES AND SECTION 3354 OF THE VEHICLES LAW OF PENNSYLVANIA. (SEE SECTION 256-17 AND SECTION 3354 ATTACHED).

- B. REQUESTS FOR DESIGNATION OF ON-STREET HANDICAP/DISABLED VETERAN PARKING AREA SHALL BE MADE ON AN OFFICIAL APPLICATION OF THE CITY OF LATROBE. ALL SUCH APPLICATIONS SHALL BE DELIVERED TO THE CHIEF OF POLICE.

- C. THE CHIEF OF POLICE SHALL VERIFY ALL INFORMATION CONTAINED IN THE APPLICATION AND REFER THE APPLICATION TO THE CITY COUNCIL FOR ACTION.

- D. APPLICATIONS FOR DESIGNATION OF HANDICAP/DISABLED VETERAN PARKING IN RESIDENTIAL NEIGHBORHOODS SHALL BE CONSIDERED ON A CASE BY CASE BASIS USING BUT NOT LIMITED TO THE FOLLOWING:
 - 1. THE APPLICANT MUST RESIDE AT THE ADDRESS REQUESTED FOR DESIGNATION, AND SHOW A NEED FOR THE REQUESTED SIGN.

 - 2. ON-STREET PARKING RESTRICTIONS IN EFFECT IN THE AREA REQUESTED FOR DESIGNATION SHALL APPLY (I.E. TWO-HOUR PARKING LIMIT, PERMIT PARKING, NO PARKING BETWEEN 2 AM AND 6 AM, ETC.). IF ON-STREET PARKING IS PROHIBITED IN THE AREA REQUESTED, THE REQUEST WILL BE DENIED.

 - 3. APPLICANTS SHALL BE REQUIRED TO PAY AN APPLICATION FEE WHICH SHALL INCLUDE THE COST FOR THE SIGN. THE CITY SHALL BEAR THE COST OF INSTALLATION OF THE SIGN.

- E. THE CHIEF OF POLICE WILL REVIEW THE STATUS OF ALL ON-STREET HANDICAP/DISABLED VETERAN PARKING AREAS ON AN ANNUAL BASIS TO ASSURE THAT THE NEED FOR HANDICAP/DISABLED VETERAN DESIGNATION CONTINUES TO EXIST.

§ 256-17, ON-STREET HANDICAP/DISABLED VETERAN PARKING AREA

THE COUNCIL OF LATROBE MAY, FROM TIME TO TIME, ON A TRIAL BASIS, BY RESOLUTION DULY ADOPTED AND AMENDED, DESIGNATE PORTIONS OF STREETS, HIGHWAYS AND ALLEYS IN THE CITY OF LATROBE AS HANDICAP OR DISABLED VETERAN PARKING AREAS. REQUESTS FOR THIS DESIGNATION MAY BE MADE BY APPLICATION TO THE PROPER OFFICER. ANY SUCH HANDICAPPED OR DISABLED VETERAN PARKING AREA SHALL BE SO MARKED AND DESIGNATED. ANY RESOLUTION ADOPTING THE SAME ON A TRIAL BASIS SHALL BE RATIFIED ANNUALLY BY ORDINANCE. PARKING OF ANY TYPE OF MOTOR VEHICLE WHOSE OWNER AND OPERATOR SHALL BE DEFINED AS "HANDICAPPED" OR A "DISABLED VETERAN" UNDER THE PROVISIONS OF THE PENNSYLVANIA MOTOR VEHICLE CODE SHALL BE PERMITTED IN THESE AREAS.

§ 3354, ADDITIONAL PARKING REGULATIONS

- (a.) **TWO-WAY HIGHWAYS.** — EXCEPT AS OTHERWISE PROVIDED IN THIS SECTION, EVERY VEHICLE STANDING OR PARKED UPON A TWO-WAY HIGHWAY SHALL BE POSITIONED PARALLEL TO AND WITH THE RIGHT-HAND WHEELS WITHIN 12 INCHES OF THE RIGHT-HAND CURB OR, IN THE ABSENCE OF A CURB, AS CLOSE AS PRACTICABLE TO THE RIGHT EDGE OF THE RIGHT-HAND SHOULDER.
- (b.) **ONE-WAY HIGHWAYS.** — EXCEPT AS OTHERWISE PROVIDED IN THIS SECTION, EVERY VEHICLE STANDING OR PARKED UPON A ONE-WAY HIGHWAY SHALL BE POSITIONED PARALLEL TO THE CURB OR EDGE OF THE HIGHWAY IN THE DIRECTION OF AUTHORIZED TRAFFIC MOVEMENT WITH ITS RIGHT-HAND WHEELS WITHIN 12 INCHES OF THE RIGHT-HAND CURB OR, IN THE ABSENCE OF A CURB, AS CLOSE AS PRACTICABLE TO THE RIGHT EDGE OF THE RIGHT-HAND SHOULDER, OR WITH ITS LEFT-HAND WHEELS WITHIN 12 INCHES OF THE LEFT-HAND CURB OR, IN THE ABSENCE OF A CURB, AS CLOSE AS PRACTICABLE TO THE LEFT EDGE OF THE LEFT-HAND SHOULDER.
- (c.) **ANGLE PARKING.** — LOCAL AUTHORITIES MAY PERMIT ANGLE PARKING ON ANY HIGHWAY AFTER AN ENGINEERING AND TRAFFIC STUDY HAS DETERMINED THAT THE HIGHWAY IS OF SUFFICIENT WIDTH TO PERMIT ANGLE PARKING WITHOUT INTERFERING WITH THE FREE MOVEMENT OF TRAFFIC, EXCEPT THAT ON A STATE-DESIGNATED HIGHWAY PRIOR APPROVAL OF THE DEPARTMENT SHALL ALSO BE OBTAINED.
- (d.) **HANDICAPPED PERSONS AND DISABLED VETERANS.**
- (1) WHEN A MOTOR VEHICLE BEARING A HANDICAPPED OR SEVERELY DISABLED VETERAN PLATE OR DISPLAYING A HANDICAPPED OR SEVERELY DISABLED VETERAN PARKING PLACARD AS PRESCRIBED IN THIS TITLE IS BEING OPERATED BY OR FOR THE TRANSPORTATION OF THE HANDICAPPED PERSON OR SEVERELY DISABLED VETERAN, THE DRIVER SHALL BE RELIEVED OF ANY LIABILITY FOR PARKING FOR A PERIOD OF 60 MINUTES IN EXCESS OF THE LEGAL PARKING PERIOD PERMITTED BY LOCAL AUTHORITIES EXCEPT WHERE LOCAL ORDINANCES OR POLICE REGULATIONS PROVIDE FOR THE ACCOMMODATION OF HEAVY TRAFFIC DURING MORNING, AFTERNOON OR EVENING HOURS.
- (2) AT THE REQUEST OF ANY HANDICAPPED PERSON OR SEVERELY DISABLED VETERAN, LOCAL AUTHORITIES MAY ERECT ON THE HIGHWAY AS CLOSE AS POSSIBLE TO THEIR PLACE OF RESIDENCE A SIGN OR SIGNS INDICATING THAT THE PLACE IS RESERVED FOR THE HANDICAPPED PERSON OR SEVERELY DISABLED VETERAN, THAT NO PARKING IS ALLOWED THERE BY OTHERS, AND THAT ANY UNAUTHORIZED PERSON PARKING THERE SHALL BE SUBJECT TO A FINE.
- (3) (i) EXCEPT FOR PERSONS PARKING VEHICLES LAWFULLY BEARING A HANDICAPPED OR SEVERELY DISABLED VETERAN REGISTRATION PLATE OR DISPLAYING A HANDICAPPED OR SEVERELY DISABLED VETERAN PARKING PLACARD WHEN SUCH VEHICLES ARE BEING OPERATED BY OR FOR THE TRANSPORTATION OF A HANDICAPPED PERSON OR A SEVERELY DISABLED VETERAN, NO PERSON SHALL PARK A VEHICLES ON PUBLIC OR PRIVATE PROPERTY RESERVED FOR A HANDICAPPED PERSON OR SEVERELY DISABLED VETERAN WHICH PROPERTY HAS BEEN SO POSTED IN ACCORDANCE WITH DEPARTMENTAL REGULATIONS WHICH SHALL REQUIRE A SIGN STATING THE PENALTY AMOUNT INDICATED IN SUBSECTION (f), A SIGN INDICATING THAT VEHICLES IN VIOLATION OF THE SUBSECTION MAY BE TOWED AND REQUIRE THAT SIGNS BE REPLACED WHEN THEY BECOME EITHER OBSOLETE OR MISSING WITH ALL COSTS TO REPLACE THE NECESSARY SIGNS TO BE BORNE BY THE PERSONS RESPONSIBLE FOR SIGNING THE PARTICULAR LOCATION. ANY VEHICLE WHICH IS UNLAWFULLY PARKED IN A DESIGNATED HANDICAPPED PARKING AREA MAY BE REMOVED FROM THAT AREA BY TOWING AND MAY BE RECLAIMED BY THE VEHICLE OWNER UPON PAYMENT OF THE TOWING COSTS.
- (ii). LOCAL AUTHORITIES SHALL HAVE THE POWER AND MAY, BY ORDINANCE OR RESOLUTION, AUTHORIZE HANDICAPPED PERSONS AND SEVERELY DISABLED VETERANS TO ISSUE STATEMENTS TO VIOLATORS OR VIOLATING VEHICLES FOR VIOLATION OF SUBPARAGRAPH (i). THE FORM OF THE STATEMENT SHALL BE AS PRESCRIBED BY THE LOCAL AUTHORITIES.
- (e.) **UNAUTHORIZED USE.** — AN OPERATOR OF A VEHICLE BEARING A HANDICAPPED OR SEVERELY DISABLED VETERAN PLATE OR DISPLAYING A HANDICAPPED OR SEVERELY DISABLED VETERAN PARKING PLACARD SHALL NOT MAKE USE OF THE PARKING PRIVILEGES ACCORDED TO HANDICAPPED PERSONS AND SEVERELY DISABLED VETERANS UNDER SUBSECTION (d) (3) UNLESS THE OPERATOR IS HANDICAPPED OR A SEVERELY DISABLED VETERAN OR UNLESS THE VEHICLE IS BEING OPERATED FOR THE TRANSPORTATION OF A HANDICAPPED PERSON OR SEVERELY DISABLED VETERAN.
- (f.) **PENALTY.** — ANY PERSON VIOLATING SUBSECTION (a), (b) OR (d)(1) IS GUILTY OF A SUMMARY OFFENSE AND SHALL, UPON CONVICTION, BE SENTENCED TO PAY A FINE OF NOT MORE THAN \$15. ANY PERSON VIOLATING SUBSECTION (D)(2) OR (3) OR (E) IS GUILTY OF A SUMMARY OFFENSE AND SHALL, UPON CONVICTION, BE SENTENCED TO PAY A FINE OF NOT LESS THAN \$50 NOR MORE THAN \$200.